The document contains information pertaining to the reopening of the Waterbury Campus for Spring 2021. Here is a list of the areas covered in the document:

Academic Calendar | Required COVID Testing | Campus Entry | Masks & IDs | Study/Remote Learning Rooms | Teaching Modalities | Making a Scheduled Appt. | Parking | Library Hours | Bookstore Hours |

Academic Calendar

Jan. 19 – 29	
Spring classes begin; all courses taught remotely* while residential students quarantine	
Feb. 1 – April 9	
All courses taught in modality listed with Registrar (as long as gating conditions allow in-person offerings)	
April 11 – 17	
Spring Break – no courses; residential students return home	
April 19 – 28	
All courses taught remotely*	
April 29 – May 2	
Reading Days	
May 3 – 7	
Final Exams	

- *During two periods of all-remote instruction, instructors should use the format that they think will best support learning and student engagement during these two periods but, based on fall selections, it seems likely that many who are teaching in-person will utilize a distance learning synchronous format (DL).
- Click here to see the full details on calendar changes posted to the Provost's Office website.

Required Testing
UConn regional campus students who are registered for ***in-person instruction or who will be regularly working or doing research on campus*** are required to submit verification of a COVID-19 negative test result prior to attending their on-campus commitments
- Commuter students engaged in in-person learning are required to submit verification to Student Health and Wellness (SHaW) of a negative COVID test administered within 7 days of the start of in-person classes on February 1, 2021.
- Students should refrain from coming to campus until proof of test has been provided to SHaW.
- The university is making COVID-19 PCR testing available to off-campus and commuter students through a no-cost mail-in option. An email was sent to students' UConn email address with information on how to obtain testing through our partner, Vault Medical. Students may also obtain testing on their own at their own expense and upload the results through the student health portal.
- If you do not receive the information about Vault Medical, contact Dr. Brown at Stuart.Brown@uconn.edu

- To upload the negative COVID-19 PCR test results
  - go to https://shs.uconn.edu/
  - scroll down to the heading, "Save Time – Go On-Line"
  - Click on "portal link" within the sentence: It's easy! Use the **portal link** and log in with your UConn NetID
  - once logged into the portal, select "Document Upload" from the top menu bar, then select "COVID 19 Results and Clearance" in the Document Type drop-down menu.

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Campus Entry –

- Building will reopen for classes on February 1, 2021
- Only currently registered UConn students, faculty, and staff are allowed in the building.
- UConn ID is required for building entry.
- Masks are required at all times.
- Neck gaiters, bandannas, and masks with valves do not meet the face covering requirements.
- A Campus Ambassador will be stationed at the entry point of the campus checking for compliance.
- There will only be **one** entry point **into** the campus:
  - From the parking garage into the lobby.
  - All East Main Street foot traffic will be **directed** to the **side** door alongside the building.
  - Students cannot enter the front of the building via East Main Street, but must use the side entrance on the right: follow the walkway alongside the building in order to enter the campus.
  - The door into the lobby from the parking garage will be open Monday through Friday 7 a.m. to 10 p.m. and the exterior door (the door from the side of the building leading into the campus) will be open 7:30 a.m. to 7 p.m. on Mon-Thurs and 7:30 a.m. to 6 p.m. on Friday.
- The East Main street doors are for *EXIT purposes only*. Please DO NOT prop open or open the doors for anyone to enter this way.
- As of February 15, 2021, the building will be locked and faculty, staff, and students will need to use their UConn HuskyID for entry into the building.

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Study/Remote Learning Space

Spaces on the Waterbury Campus are available on a first-come, first-served basis for students to use as a quiet study space or remote learning space, or for small study groups.

The capacity for each room will be posted outside the door. Students will need to show a UConn ID to enter campus, and must adhere to the posted room capacities, social distancing requirements, and mandatory mask wearing.

Any student not enrolled in any in person classes on the Waterbury campus during the spring semester must submit a form at least two business days in advance to request access to the campus. The form can be found here:
https://waterbury.uconn.edu/?p=3934

The following spaces are available Monday through Thursday 7:30 a.m. to 7 p.m. and Friday 7:30 a.m. to 6 p.m.

· 201 – Quiet Study Space (can be used for remote learning)
· 203 - Quiet Study Space (can be used for remote learning)
· 210 - Quiet Study Space (can be used for remote learning)
· 217 – Gathering space
· 218– Gathering space
· 323- Quiet Study Space (can be used for remote learning)
· 324 – Quiet Study Space (can be used for remote learning)
· 326 – Gathering space
· 327 – Quiet Study Space (can be used for remote learning)

In addition to the above available classrooms, the campus also has limited gathering spaces in the lobby and, when weather permits, in the Courtyard. Any questions may be sent to scheduling specialist, Heather Price, heather.price@uconn.edu.

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Masks & IDs
- Students, Faculty and Staff are required to wear masks at all times while on campus.
- Neck gaiters, bandannas, and masks with valves do not meet the face covering requirements.
  Students, Faculty and Staff will be asked to wear their UConn ID for easy identification.
- Students that have not uploaded a photo for their ID need to go to the OneCard website for instructions: https://onecard.uconn.edu/the-one-card/online-photo- submission/

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Teaching Modalities –
Reminder: All classes regardless of modality will be remote from January 19 - February 1 and again from April 19 – May 7.

For online classes, faculty should be contacting students concerning course access. It is critical your UConn email has been activated. If not, contact Tech Support at: https://techsupport.uconn.edu/ The CHAT function may be the quickest method to reach a staff support person.

Modalities that **do not** require you to be on Campus

Online - These classes never meet in person, nor are you expected to be available at any particular time for classroom instruction. Students will have access to class materials online using HuskyCT.

Distance Learning (DL) - These classes never meet in person, but you are expected to be available at the times for which the class is scheduled. Students will participate online using WebEx, Blackboard Collaborate, or Microsoft Teams.

Modalities that **will** require you to be on campus

Hybrid/Blended (HB) - These classes have both in-person and online components. Classes will not meet in-person for all scheduled meetings, but some in-person instruction will occur. At least 25% of mandatory instruction for the class will occur in person.

Hybrid/Blended Reduced (HR) – These classes have both in-person and online components. Classes will not meet in-person for all scheduled meetings. Less than 25% of mandatory instruction for the class will occur in person.

In-Person - From February 1 – April 9, these classes will meet in person during all scheduled class times.
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Making a Drop-in or Scheduled Appt. & Chat

The Waterbury Campus will be utilizing the Nexus system for *Scheduled* appointments with a number of advisors including Tony Omega, Jamie Caruso, Kelly Bartlett and Dr. Brown
To schedule an appointment through the Nexus system: Go to http://nexus.uconn.edu

1. Log in using your Net ID and password.
2. Click on Schedule Appointment.
3. Click on "Search by Department", scroll to the Waterbury Campus at the bottom and click on the appropriate Department.
4. Select the staff member from the list.

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Parking

1. Information for purchasing parking decals and to refund the purchase of already purchased parking decals is at: https://park.uconn.edu/waterbury-campus/
2. The PayByPhone mobile parking is now available to all UConn Waterbury campus garage users. PayByPhone Parking is an easy-to-use mobile parking payment option. Just park, enter the posted location number (5178), your license plate number, and the amount of time you expect to be parked into the mobile app. That's it! While students will still be required to use the top levels of the garage and faculty and staff its lower levels, all now have the opportunity to pay for their parking sessions individually rather than purchase a UConn parking permit. The PayByPhone parking rate in the UConn Waterbury garage is $1/hour with a $3 maximum fee per parking session. The PBP rate is charged only between the hours of 7:00 a.m. and 5:00 p.m. on weekdays. We understand that your plans and schedules may remain uncertain for some time, and we hope that PayByPhone will provide you with the flexibility needed to accommodate your occasional on-campus needs.

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Library Services
Through January 31, there will be no public access to the library other than for pick up of requested materials.

UConn Library is offering limited onsite services. At Waterbury, the library's first floor will provide individual study space to the UConn community, including use of computers, printer, and scanners during the following hours: Monday – Thursday, 9:00 am-3:00 pm. Service desk hours when staff are available for in-person assistance are Monday-Thursday 10:00 am-2:00pm. For pick- up outside regular hours, please contact stephen.bustamante@uconn.edu. For research and classroom support, contact shelley.goldstein@uconn.edu. Quick answers are available through Chat services. Refer to the Library Home page for more information: https://www.lib.uconn.edu

Capacity and social distancing will be closely monitored and sanitizing materials will be available throughout the floor. Stacks will be closed, however, we will be providing "paging" (retrieving) services for materials from our collections and delivering them via low-contact pickup. Returned items will be quarantined for 72 hours prior to returning to shelves. *Interlibrary loan services will resume in a very limited capacity, enabling users to request materials directly from the library catalog to obtain materials from other UConn libraries; there may be scanning of chapters or articles from other libraries. E-books are often*

difficult to obtain but we will do our best to find one. Since items need to be quarantined, there may be longer wait times.

The library has greatly enhanced its electronic collection allowing access to thousands of ebooks and streaming videos. Purchase request for print/dvds/ebooks/streams can be sent to Shelley Goldstein, Waterbury Campus Library Director at shelley.goldstein@uconn.edu

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Bookstore Hours -

<u>The UConn Bookstore in Waterbury will not open for the spring 2021 semester.</u> Bookstore employees will be working from Storrs to fulfill textbook orders, online. Students are urged to order early.

Students have a direct link on their Schedule of Courses, on their Student Admin account. Look for the "find books" button that takes you to the campus site and shows the required materials, various formats available and pricing. Used books are the most affordable, but do go fast, so order as soon as possible.

Students should order and have them shipped home for free (over $75). You can also go to uconnbookstore.com and under textbooks, select your campus and put in each class then repeat the checkout process. Your bookstore guarantees that students will have the correct book and will price match with Amazon.com and B&N.com.

Book returns for Spring 2021 can be done via mail or in a drop box which will be located in front of the Waterbury Bookstore and available as of February 1, 2021.

The drop box is ONLY for Spring 2021 semester book purchased or rented online that is to be refunded to the credit card on file for your order. Fall 2020 books were to be returned last December. **February 9, 2021** is the last day to return a Spring 2021 book – for any reason. Be sure to include on a note inside EACH book your name and phone number. Please allow 7-10 days for a refund to be processed. Questions? Contat Leonard Oser (see below).

All registered students also qualify for a Student Account, which is a $500 line of credit that they can use to order on line. Students who enroll in the program will be able to charge items directly to their fee bill after each visit. The spring dates for this program are January 7 through April 15 with a due date of May 1, 2021. Students can also apply their financial aid to this amount. There is no interest, no application, and nothing purchased, nothing billed. Just follow the instructions to opt in with this link: https://bursar.uconn.edu/uconn-bookstore-student-accounts-program/

Any questions or concerns can be addressed to the following:

- Tristine Brine, UConn Bookstore
    - tristine.brine@uconn.edu
    - 860-486-6993

- Leonard Oser, General Manager, UConn Bookstore
    - leonard.oser@uconn.edu
    - 518-588-9523